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**Dr. Y. S. R. HORTICULTURAL UNIVERSITY**

**VENKATARAMANNAGUDEM – 534 101**

**TENDER DOCUMENT**

**FOR**

**WORK CONTRACT**

**FOR HORTICULTURAL OPERATION WORKS**

**AT**

**HORTICULTURAL RESEARCH STATION,**

**ANATHARAJUPETA – 516 105.**

**RLY.KODUR, ANNAMAYYA DIST., A.P.**

**HORTICULTURAL RESEARCH STATION,**

**ANATHARAJUPETA – 516 105.**

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|  | **APHU New Logo** | Mobile:7382633668  Email: headhrs-arpet@drysrhu.edu.in |

**Dr.Y.S.R. HORTICULTURAL UNIVERSITY**

**HORTICULTURAL RESEARCH STATION: ANATHARAJUPETA**

Tender notification for providing Agriculture Labour on work contract basis to the Horticulture Operations and other related works available as per list enclosed in the Annexure-I to the HRS, Anatharajupeta for a period of 180 days from date of engagement.

Sealed tenders are invited from reputed contractors having license from labour department and registered with GST department and having EPF and ESI No., and experience in similar field for providing Agriculture Labour on work contract basis by paying the wages to each worker as per Minimum wages Act as per the orders issued by the Govt. or University from time to time to the Horticulture Operations of HRS, Anantharajupeta, Annamayaa Dist., A.P. Tender forms with terms and conditions can be downloaded from the office website of Dr.YSR Horticultural University.

The sealed tenders with a processing fee of Rs. 1,000/- (Rupees one thousand only) in the form of Demand Draft in favour of Principal Scientist (Hort.) & Head, HRS, Anantharajupeta along with security deposit for Rs.50,000/- (Rupees fifty thousand only) in the form of Demand draft / Bankers cheque duly superscribing " Tender for supply of contract labour to take up Horticulture field Operations, maintenance of laboratories, office& other related works on work contract basis" on the cover should reach the undersigned on or before 11-05-2023 at 4-00 PM. Sealed tenders will be opened on 12-05-2023 at 11.00 AM in the presence of the tenderers.

**- Sd-**

**Principal Scientist (Hort) & Head**

**Horticultural Research Station**

**Anatharajupeta**

**Tender documents for providing agriculture labour on work done on work contract basis price schedule**

(Should be filled in on the printed letter head of the tendered with date, signature and seal and submit along with the tender)

**PRICE SCHEDULE**

|  |  |  |
| --- | --- | --- |
| **S.No** | **Operations of the crop field** | **Rate/Unit** |
| 1 | Preparation of seed/nursery beds and raised beds (1m x 5m) | 10 Nos. |
| 2 | Preparation of basins to Guava, Mango & Coconut | 100 Nos. |
| 3 | Digging of pits and planting (40m x 40m x400m) | Acre |
| 4 | Sowing of seeds/bulbs/tubers and transplanting of seedlings of Mango, Guava, Papaya plants. | Acre |
| 5 | Irrigation to main field | Acre |
| 6 | Spraying of pesticides/ micronutrients/natural growth products (Mango, Banana, Papaya, Guava and Acid lime.) | Acre |
| 7 | Manual Weeding in Papaya, Turmeric, Guava, Mango, Vegetable and Lawn | 50 sq.mtr. |
| 8 | Digging and earthing up in papaya, banana Guava, Mango and Acid lime. | 100 Nos. |
| 9 | Formation of ridges and furrows and irrigation channels (turmeric, Nursery) | 100 sq.mtr. |
| 10 | Spreading of mulching sheet.(Papaya, Cucurbit & Vegetables) | 100 mtrs |
| 11 | Assistance to tractor driver during leveling and tillering | Per day |
| 12 | Preparation of potting mixture with soil, FYM and Nutrients along with filling polythene bags. (6”x8’’) | 1000 Nos. |
| 13 | Mixing and spreading of manures and fertilizers on raised beds. | 50 Sq.mtr. |
| 14 | Cutting of stakes and Staking of plants (Banana) | 100 Nos. |
| 15 | Harvesting of vegetables, flowers and fruits | Per day |
| 16 | Digging and separation of rhizomes, bulbs, corms, tubers, cleaning of rhizomes, and cutting of turmeric leaves | 50 Sq.mtr. |
| 17 | Pruning of trees – Mango, Guava and Acid lime etc. | 100 Nos. |
| 18 | Spreading of drip laterals /Rolling / drip rectification for Horticultural crops | Acre |
| 19 | Drenching of fungicides/nutrients to grafts/ seedlings etc. | 50 Sq.mtr. |
| 20 | Application and incorporation of FYM/fertilizers. | Acre |
| 21 | General cleaning of roads, bunds, channels, thorny bushes and removal of tall grown weeds. | 10 running mtrs. |
| 22 | Removal dried/pruned tree branches/other stubbles from fields | Acre |

Contd..2

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|  |  |  |
| --- | --- | --- |
| 23 | Watering to all nursery plants/seedlings/other crops | 10 Sq. mtr. |
| 24 | Sweeping labs/office and watering and cleaning in garden (Women) | Per day |
| 25 | Weeding in polythene bags in nursery & other experiments | 1000 Nos. |
| 26 | Pruning and cleaning of hedge | 10 running mtrs |
| 27 | Ploughing operation in field with office tractor engaging tractor driver. | Per hour |
| 28 | Growth data recording of fruit crops and fruit analysis in lab | Per day |
| 29 | Harvesting of turmeric rhizomes | Acre |
| 30 | Digging of the trench and filling the trench (with JCB) | Per hour |
| 31 | A.lime/ mango seedlings etc lifting in primary nursery, pruning and transplanting in poly bag | 1000 Nos. |
| 32 | Collection of scion stick in mango | 1000 Nos. |
| 33 | Top cutting of the mango grafts after survival | 1000 Nos. |
| 34 | Lifting and packing of A. lime/Sweet orange with gunny bags | 1000 Nos. |
| 35 | Grafting with scion on rootstock in mango | 1000 Nos. |
| 36 | Ploughing with country plough with bullock cart | Per hour |
| 37 | Air layering in guava | 1000 Nos. |
| 38 | Ground layering in guava | 1000 Nos. |
| 39 | Bagging operation for guava/ mango fruits | 1000 Nos. |
| 40 | Ornamental plant cuttings preparation and planting in poly bags | 1000 Nos. |
| 41 | Clearing & Harvesting of coconut produce | Per tree |
| 42 | Staking of plants in cucumber & tomato | Per day |
| 43 | Ploughing with tractor on hired basis | Per hour |
| 44 | Providing light/heavy vehicle driver with driving license | Per day |
| 45 | Acid lime Seed extraction charges | 100 fruits |
| 46 | Application of Bordeaux paste to Acid lime & other fruit crops | 100 plants |
| 47 | Packeting of Mango, Acid lime and Papaya seedling in polycovers | 100 plants |
| 48 | Shifting & replacement of Mango grafts and Acid lime seedling | 100 plants |

Income Tax @2% will be deducted as per the applicable norms against wages bills.

EPF & ESI deductions should be mentioned clearly (as per the Govt. norms) and other Service charges should be mentioned separately while quoting the rates.

I/we agree to execute the contract in accordance with the provisions of the tender document.

PLACE : Signature:

DATE: Name:

D.D.No. Dt. & Amount Designation:

and the Name of the Bank with Address:

towards the security deposit

Date of Uploading in University web site : 04-05-2023

Down loading the tender document : 04-05-2023

Closing date for receipt of tender : 11-05-2023 (4.00 PM)

Opening of the tenders : 12-05-2023 (11.00 AM)

Address for correspondence (to sent the tender documents) :

Office of the Principal Scientist (H) & Head,

Horticultural Research Station,

Anatharajupeta – 516 105.

Rly.Kodur, YSR Kadapah (Dist.), A.P.

Cont no. 7382633668

**Tender Documents for Horticultural Operations:**

(The tenderer is required to print the following undertaking on his/her letter head with date, signature, seal and submit along with the tender form)

**UNDERTAKING**

1. I/We undertake to pay the labor wages, EPF, and ESI Charges within the stipulated time (10 days after bill raised) where the bill is generated by the office hereunder refereed as HRS,Anatharajupeta for the entire period of contract
2. It is to certify that the final rates mentioned in the price schedule including commission charges, supervision and other stationary expenditure like license fee, administration charges.
3. I/We further undertake that I/We follow all the statutory rules like minimum wages Act, EPF Act, ESI Act etc, applicable to contract labour and we will be responsible for any labour problems arising out of Rules as specified by the appropriate Govt. authority from time to time.
4. I/We are ready to execute the contract with effect from the date stipulated by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta and sign the contract agreement on Non-Judicial stamp paper of specified value.
5. I/We undertake to furnish the Security Deposit of Sum Equivalent to 10% of probable contractual amount i.e. minimum of Rs.50,000/- for 180 days which is to be retained by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta for the entire period of contract which shall be refunded only after the satisfactory expiry of the services provided by us within three months. The security Deposit will not carry any interest.
6. I/We will abide by all the terms and conditions laid down by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta.

Signature :

Name :

Designation :

Address :

Place :

Date :

**Dr.Y.S.R. HORTICULTURAL UNIVERSITY**

**HORTICULTURAL RESEARCH STATION: ANANTHARAJUPETA**

**Tender for providing contract labour for executing the works on work done on work contract basis for the Agriculture Operations by the-contractor.**

**Terms and Conditions of Agreement Between Contractor And Horticultural Research Station, Anatharajupeta**

An agreement made at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on this \_\_\_\_\_\_\_\_\_\_ day of 2023 between Horticultural Research Station, Anatharajupeta represented by The Principal Scientist (H) and Head, Dr. K.T.Venkataramana, S/o K.T.Siddalingappa and Sri\_\_\_\_\_\_\_\_\_\_\_ Aged \_\_\_\_\_ years (herein after called University) which expression shall unless excluded by or repugnant to the subject or context include Research Station(s) / Scheme(s) or any other Establishment of Office under its control its successors or assignees of one part and \_\_\_\_\_\_\_\_\_\_\_\_\_ represented by Sri \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S/o, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ aged \_\_\_\_\_\_ Years (hereinafter called Contractor) which expression, unless expression, unless excluded by or repugnant to the subject or context includes his heirs, executor, Administrators and legal representative of other part.

And whereas the Contractor is .carrying on the business of \_\_\_\_\_\_\_\_\_\_\_\_\_

Man power supply to the Agriculture operations on work done on work contract and whereas the University is desirous of entrusting them to the Contractor.

Whereas the University is engaged in Research and other related activities is desirous of engaging contractor to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and such other incidental works as may be entrusted from time to time.

And whereas the Contractor has agreed to undertake \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ upon the following terms and conditions.

**1. Period of Contract**

1. This agreement shall be in force for a period of \_\_\_\_\_\_ from to \_\_\_\_\_\_\_ Either party thereto shall be entitled to terminate this agreement by giving to the other, notice of 30 days in writing, on the expiry of the said period, this agreement shall come to an end. However, the Principal Scientist (Hort) & Head, HRS, Anatharajupeta may, at its sole discretion, relieve the contractor from any or all of his obligations under this agreement at any time during the period of notice, even at short notice.
2. Notwithstanding anything contained in this agreement the University shall be entitled to terminate this agreement without compensation upon the happening of all or any of the following events provided Principal Scientist (Hort) & Head, HRS, Anatharajupeta has give Seven days notice to rectify the breach and the Contractor has failed to do so.
3. If, in the opinion of the Principal Scientist (Hort) & Head, HRS, Anatharajupeta which shall be final and binding, the contractor has failed and/or neglected to carry out any of his obligations under this agreement,
4. If contractor commits a breach of any of the terms and conditions here in contained.
5. Upon the contractor committing any act of insolvency making an application to be adjudicated insolvent or being adjudicated insolvent or an application 'being made to have the contractor adjudicated insolvent or upon a distress, execution or other process being levied or an incumbent taking possession of or a receiver being appointed of, any part of the or property of the Contractor or upon the Principal Scientist (Hort) & Head, HRS, Anatharajupeta being required not to hire the contractor's services etc., in the manner provided for in this agreement pursuant to any statute or order or rule regulation enacted in that behalf of or pursuant to any award, judgment, or decision of court of competent discretion, agree not to terminate this agreement in the case of an award, judgment or decision of a court if the Contractor lawfully challenges this said award, judgment or decision of the court and simultaneously agrees to indemnify the Principal Scientist (Hort) & Head, HRS, Anatharajupeta and hold the Principal Scientist (Hort) & Head, HRS, Anatharajupeta free and harmless from and against any and all claims, demands charges and expenses, if any including but without prejudice to the generality of the foregoing, legal costs between attorney and client or on account whatsoever arising out of and as a result of any such.
6. If, the Contractor seals his office or transfers his right to other person or does any act whereby he ceases to be a Contractor.
7. If the employees, workmen of the Contractor are required to be treated as employees of HRS, Anatharajupeta /University pursuant to any statute, rule or regulations enacted in that behalf by the Government State/Central or pursuant to any agreement, order, award, settlement, decree, or otherwise the contractor shall indemnify' and keep indemnified the HRS, Anatharajupeta /University for any expenses or losses that may be sustained by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta / the University as a of any such eventuality taking place.
8. Further, it is expressly made clear that it is not obligatory on the part of Principal Scientist (Hort) & Head, HRS, Anatharajupeta /University to give constant or continuous work to the contractor.

**2. EXECUTION OF WORKS BY THE CONTRACTOR**

The contractor agree in particular to execute, fulfill and discharge the works listed in the tender Schedule as per the specifications as laid down by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta in the manner herein after appearing to the entire satisfaction of the Principal Scientist (Hort) & Head, HRS, Anatharajupeta and any of the works that may be entrusted during the tenure of the agreement.

**3. CHARGES**

In consideration of the services as above, rendered by the contractor, the Principal Scientist (Hort) & Head, HRS, Anatharajupeta l hereby agree to pay the Contractor as per approved rates inclusive of Commission Charges (Service charges).

It is abundantly made clear and agreed between the parties that no upward revision in charges or in other ratings as stipulated in this agreement, shall be agreed during the period of this agreement.

**4. IMPOSSIBILITY OF PERFORMANCE**

* 1. In the event of strike of all or any sections on the premises of the HRS, Anatharajupeta by the workmen or of a lockout or a closure whether parties or otherwise on the premises located at Anatharajupeta village Rly.Kodur Mandal, Annamayya, District or on happening of any event over which the Principal Scientist (Hort) & Head, HRS, Anatharajupeta /shall not be liable to pay to the contractor any charges or any or all other charges if any, during such period.
  2. In the event, any of the services or persons as mentioned in the contract, not being rendered / provided or made available by the contractor, at any time for any reason whatsoever, the Principal Scientist (Hort) & Head, HRS, Anatharajupeta shall be at liberty to have such services rendered by any other sources and the cost of damages of getting such services from such other sources debited to the account of the Contractor.

**5. SECURITY DEPOSIT AND SURETIES**

The Contractor, shall deposit a sum equivalent of 10% probable annual contractual amount estimated by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta subjected to a minimum of Rs.50,000/- (Rupees fifty thousand only) as Security deposit which will be retained by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta. The security deposit shall be retained with Principal Scientist (Hort) & Head, HRS, Anatharajupeta as long as the contract is in force and carries no interest and shall be returned after satisfactory expiry of contract period within three months without any interest.

**6. SUPPLY OF MATERIALS AND EQUIPMENT TO THE CONTRACTOR:**

* 1. During the Currency of this agreement, the University shall provide to the Contractor, all the materials implements/Machinery Equipment such as required as enable him to discharge the entrusted services to the satisfaction of the Principal Scientist (Hort) & Head, HRS, Anatharajupeta.
  2. Any of the material implements/machines/equipments given by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta to the contractor for use that may be required to carry out operations entrusted to the contractor shall be used by the contractor diligently only for the purposes for which they are intended for,
  3. The Contractor shall take utmost care to keep all the materials implements/machinery equipment’s supplied to him from time to time indicating receipts, consumption and justification for fresh indents,
  4. The Principal Scientist (Hort) & Head, HRS, Anatharajupeta shall be entitled to deduct/recover the cost of the above mentioned items- from the Contractor for any damage/breakage/theft or any other loss of these items during the term of this agreement.
  5. The Contractor shall not give on lease or hire out the material/implements/machinery/equipments supplied to him or use for any other purpose than mat of the Principal Scientist (Hort) & Head, HRS, Anatharajupeta.

**7. CONDT1ONS / RESTRICTIONS FOR ENGAGING WORKERS;**

* 1. The Contractor shall not employ any person below the age of 18 years and more than 60 years and shall not engage female workers between 7.00 PM to 06. 00 AM.
  2. The Contractor shall ensure that the workers engaged by him are physically fit, free from communicable diseases or\* otherwise illness infirmity of any kind criminal activity/offences/cases prior to and during their engagement and also do not suffer from any legal disqualification by reason of any law order or statute in force or from any other cause whatsoever. The workers so engaged must be of good conduct, character antecedents.
  3. The Contractor shall ensure to issue photo identify cards with permanent address to all workers and supervisory staff engaged by him/her and furnish a list of such people to the Principal Scientist (Hort) & Head, HRS, Anatharajupeta. Workers/ supervisors with photo identify card alone shall be permitted to enter into the premises to carry/Supervise the work. The Contractor shall depute trained at competent staff for supervision.
  4. The Contractor shall maintain requisite records and comply with all laws, rules, regulations and orders applicable to the Contractor's obligations with respect of payment of wages an service conditions of the persons engaged under this agreement and the Contractor shall further keep the Principal Scientist (Hort) & Head, HRS, Anatharajupeta indemnified from any claim demand or action as my be brought against the Principal Scientist (Hort) & Head, HRS, Anatharajupeta due to non-compliance of laws by the Contractor of his obligations under this clause.
  5. The Contractor's staff/workers shall be under the director control/ supervision of the Contractor and He/She shall be free to transfer/Registrar-transfer his/her staff/ workers in accordance with the contractor's needs without affecting the services to be provided by the Contractor under this agreement.
  6. The Contractor shall maintain requisite record and comply with all acts, laws.
  7. The Contractor shall, as the employer, have the exclusive right to engage and terminate the service all or any of the staff /workers engaged by him/her to fulfill his/her obligations under this agreement and to substitute any persons. However the Principal Scientist (Hort) & Head, HRS, Anatharajupeta shall be at liberty at its sole discretion to direct the Contractor to remove/withdraw forth with from the University premises any person(s) engaged by the Contractor to carry out his obligations under this agreement, if the Principal Scientist (Hort) & Head, HRS, Anatharajupeta is not satisfied with the service/conduct/behavior of such person (s) and the Contractor shall remove/ withdraw such staff/workers forthwith at the direction of the Principal Scientist (Hort) & Head, HRS, Anatharajupeta and provide adequate replacement (s).
  8. The Principal Scientist (Hort) & Head, HRS, Anatharajupeta, shall have privity of contract with the Contractor only and shall give instruction to him and shall have nothing to do or concerned with the conditions of engagement of the workers/staff engaged by the Contractor,
  9. The workers/ staff of the Contractor shall be medically examined by a competent Doctor as required by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta before entrusting any res; possibilities under this agreement as per the standards of fitness prescribed by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta. In the event of any of the staff/workers engaged by the Contractor being declared medically unfit the Contractor shall ensure that he/she is removed forth with from the complement of .the staff/ workers engaged by the Contractor by making suitable replacement for fulfillment of this agreement by making suitable replacement (s).
  10. The staff / workers of the Contractor shall be liable to be searched by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta authorized for this purpose and shall strictly observe the rules and regulations discipline/ code of conduct of the University and other general rules applicable.
  11. The Contractor shall provide uniforms and safety equipment to his workers and see that the workers wear the uniform and use the safety equipment without fail. For any consequences arising out the failure on the Contractor/ workers to comply, the Contractor alone is responsible.
  12. The Contractor shall ensure that all the staff/workers employed by him are not influence by any type of intoxicants while on duty.

**8. CONTRACTOR'S OBLIGATIONS;**

* 1. The Contractor shall execute and efficiently handle works entrusted to him. The contractor shall be responsible for any or all such acts or omissions commissions of his workmen,
  2. The Contractor shall carry out his obligations under this agreement diligently and to the satisfaction of the Principal Scientist (Hort) & Head, HRS, Anatharajupeta. The contractor shall comply with the said directions and instructions,
  3. The Principal Scientist (Hort) & Head, HRS, Anatharajupeta will not be responsible for payment of any damages or compensation or any other liability in the event of injury / accident or death of the staff / workers engaged by the Contractor which may arise out of and in the course of discharge of their duties whether on the premises of HRS, Anatharajupeta / outside HRS, Anatharajupeta premises or during a journey. In case, if the Principal Scientist (Hort) & Head, HRS, Anatharajupeta for any reason is made liable for payment of any damages / compensation / any other liability in respect of such staff / workers the contractor shall pay to the Principal Scientist (Hort) & Head, HRS, Anatharajupeta such damages compensation for any other liability upon demand by the Principal Scientist (Hort) & Head, HRS, Anatharajupeta.
  4. A contractor expressly undertakes to hold the Principal Scientist (Hort) & Head, HRS, Anatharajupeta free and harmless and indemnify the HRS, Anatharajupeta and keep the HRS, Anatharajupeta indemnified against all claims, damages, losses, actions, demands, costs, charges and expenses of any kind arising out of any acts of commission, or commission or negligence, dereliction, dishonesty or misconduct of the staff/workers engaged by the Contractor to fulfill his obligations under this agreement and which may from time to time arise out of the operations and obligations undertaken by the Contractor. Without prejudice to the rights of the HRS, Anatharajupeta, the HRS, Anatharajupeta will entitled to deduct such amounts as a consequence of act such claims, demand, costs, charge and expenses from services charges, or any other dues payable to the Contractor.
  5. The contractor shall be liable to the HRS, Anatharajupeta the cost of any items of property belonging to the HRS, Anatharajupeta broken/ damages / stolen by his staff workmen or others.
  6. He should not employ any person below the age of 18 years and more than 60 years and shall not engage .female workers between 7.00 PM to 06. 00 AM.
  7. Tie contractor shall ensure that none of his staff/workers remain in the premises of the HRS, Anatharajupeta after their- official working hours, unless and otherwise specifically permitted in each case by the HRS, Anatharajupeta in writing.

h. The contractor should intimate the office hereunder HRS, Anatharajupeta any changes in

the employer contribution of EPF, ESI along with the supporting documents.

**9. PAYMENT TO STAFF/WORKERS**

The contractor shall be liable and be responsible to pay the staff/workers wages, EPF, and ESI Charges within the stipulated time (10 days after bill raised) where the bill is generated by the office hereunder refereed as HRS, Anatharajupeta for the entire period of contract. The contractor shall pay wages engaged by him in accordance with the law(s) statute(s) in force and ail benefits under various labour legislation and the workmen will not have any claim what so ever against the Principal Scientist (Hort) & Head, HRS, Anatharajupeta.

**10. COMPLIANCE WITH LAWS**

It is hereby expressly stated and agreed by and between the parties that the Contractor shall comply with all acts, laws, orders, ordinance(s) notifications, rules and regulations or statute (s) or any amendments therein whether central/state or otherwise including safety regulations employees State Insurance Act, payment of Bonus Act, Minimum wages Act, Employees provident Fund Act or any other which is / or applicable to or in any way connected with the execution or performance under the agreement, failing which the HRS, Anatharajupeta shall have no option but to terminate this agreement.

**11. INSPECTION OF RECORDS**

The Contractor shall at all times and as and when required permit the duly authorized representative (s) of the HRS, Anatharajupeta to examine and inspect or cause to be examined and inspect all books, records. Registers inventory and equipment for the purpose of determining whether or not the Contractor is complying with the terms, conditions and stipulations herein contained or as may be imposed upon him by provisions of law (s) for the time being in force. The Contractor shall produce every month to the Principal Scientist (Hort) & Head, HRS, Anatharajupeta or its authorized representative (s) proof of compliance with the various acts, laws, statutes, rules, regulations, etc., in force and applicable to him and his staff/workers.

**12. PERMITS/LICENSES**

The Contractor shall at his own cost apply for and secure all permit and license (s) which may be required to be obtained for the services to be rendered are obligatory under this agreement and shall maintain records registers, books, ledgers and other documents as required under the laws/rules, particularly Contractor Labour (R& A) Act, Minimum wages Act, I.D. Act, Central excise act, IT act GST etc., and comp-y with the regulations of any other Acts law, or municipal, or local or otherwise for the time being in force and which applies for the services rendered there under, statutes that are applicable to him for his staff/workers. He shall submit his license number under contract labour (R&A) Act, registration proof with central excise department for GST etc., and his code numbers for ESI, EPF to the Principal Scientist (Hort) & Head, HRS, Anatharajupeta.

**13. INDEPENDENT CONTRACTOR**

It is hereby expressly made clear and declared by and between the parties that the contractor shall for the purposes of this agreement be an independent contractor and that all persons employed or engaged by the contractor shall be employed and are engaged at his own cost and in respect of those persons/workers, the performance and execution of the obligations undertaken by the Contractor and that the said persons shall be the employees/workers of the contractor and not that of the HRS, Anatharajupeta and nothing therein will give any right to the contractor of his staff/workers nor can they claim any benefits from the HRS, Anatharajupeta which any permanent/temporary employee of the HRS, Anatharajupeta is entitled to do.

**14. TERMS OF PAYMENT**

* + 1. The Contractor shall submit his bill every month to the office Principal Scientist (Hort) & Head, HRS, Anatharajupeta in respect of the works completed during that period and the office shall make payment within 10 days from the date of submission of bill and DDO shall retain a sum equivalent to 2% plus surcharge and education cess or as per rates applicable from time to time of each bill value for meeting statutory obligation of the Contractor towards Income Tax which is the liability of the contractor and same will be remitted to IT authorities by DDO as per section 194 C of IT Act.
    2. The wage bill for the first time may be admitted as per rates suggested including EPF, ESI (wherever applicable), commission charges etc., in full. However for subsequent monthly payments DDO shall enemy production of proof for remittance of EPF, ESI (as the case may be ) and GST with detailed statement in case of EPF and ESI containing name particulars of workers.
    3. The contractor shall not be entitled to be paid any additional amount, whatsoever by the HRS, Anatharajupeta beyond what has been stipulated/contract in this agreement in respect of any charges or expenses for the services rendered and farther the Contractor shall not be paid any amount by way of reimbursement in any manner whatsoever.

**15.** The parties hereto acknowledge that this agreement superseded all prior Communications between the parties including all oral or written proposals.

**16. TERMINATION OF AGREEMENT**

* + 1. This agreement will be in force for a period of 180 days from \_\_\_\_\_\_ to \_\_\_\_\_\_\_\_ unless renewed further on mutual agreement. On expiry of the said agreement, the Contractor shall vacate the premises of the HRS, Anatharajupeta peacefully. The Contractor shall also hand over the possession of all implements/materials/machinery/equipments and all other items which were provided to him by the HRS, Anatharajupeta. The contractor shall also remove all his belonging, staff/workers and any other items from the HRS, Anatharajupeta premises forthwith.
    2. In case of breach of the terms or persistent absence or neglect or misbehavior misconduct etc., it shall be lawful for the HRS, Anatharajupeta to forfeit the caution deposit of the contractor without prejudice to other remedies available to the HRS, Anatharajupeta including termination of contract without any notice.

**17. SETTLEMENT OF DISPUTES**

In case of any dispute (s) or difference(s) of opinions that arise between or differences arising between the parties during the pendency of the agreement or after its termination or earlier, determination as to its meaning or to any other matter arising directly or indirectly under the Contract, the same shall be referred to the HRS, Anatharajupeta or his authorized representative and his decision shall be final and binding on the parties.

**18. SECURITY MEASURES**

The contractor shall comply with all the security measures which may from time to time be adopted by the HRS, Anatharajupeta in respect of Contractor's employees/workers and agents etc.

**19. LEGAL AND PRIOR RIGHTS**

All remedies and rights of the parties here to or either of them hereunder shall in addition to all other legal rights and remedies belonging to such parties and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies belonging to such parties and the same shall be deemed to be cumulative and not alternative to such legal right aforesaid and the determination of this agreement for whatever, shall be without prejudice to any and all rights and claims of either party herein which shall or may have accrued prior thereto.

**20. ASSIGNMENT**

This agreements rights and liabilities hereunder of the parties here to shall bind and issue to the benefit of their successor or assignees- and hairs executors and the administers of the Contractor but neither this agreement nor the rights, licenses or authorities of the Contractor herein granted shall be assignable or transferable, either in whole or in part, without the prior consent in writing of the Principal Scientist (Hort) & Head, HRS, Anatharajupeta / University in that behalf and upon any permitted assignment or transfer thereof by the Contractor, the assignee (s) or transferee (s) shall be substituted in the place instead of the Contractor as and from the date of such assignment or transfer, but only to the extent therein specified.

**21. CONSENTS AND NOTICES**

All approvals, consents and notices required to be given or served hereunder by either party here to the other shall be deemed to have been duly given or served in the case of HRS, Anatharajupeta if the same shall have been delivered to left for or sent by e-mail, speed post, air mail, registered post to the office of the Principal Scientist (Hort) & Head, HRS, Anatharajupeta / Contractor at his last known address provided always that either party hereto shall gave right to inform the other of any other address at which such approvals, consents and notices shall be received by it or him and the same shall have been duly given or served if the same shall have been delivered such part at such other address.